

# Security Services and Investigators Act

## Application for Individual Licence Checklist

The following documentation is required to complete the SSIA Individual Licence Application:

Security Services	Loss Prevention/Exec Security	Alarm Responder	Patrol Dog Handler	Investigator	Locksmith/ALB	
✓	✓	✓	✓	✓	✓	Signed application form (Part 5 & 6)
✓	✓	✓	✓	✓	✓	Copy of birth certificate, <i>if born in Canada</i>
✓	✓	✓	✓	✓	✓	Copy of citizenship documents, <i>if citizen born outside Canada</i>
✓	✓	✓	✓	✓	✓	Copy of immigration, permanent resident, work/study permit documents, <i>if not a Canadian Citizen</i>
✓	✓	✓	✓	✓	✓	1 colour passport-size photo signed on back by police service
✓	✓	✓	✓	✓	✓	Police Information and Criminal Record Check documents from police, includes 3 searches: <input type="checkbox"/> CPIC <input type="checkbox"/> Vulnerable Sector <input type="checkbox"/> Local Database
✓	✓	✓	✓	✓	✓	Proof of training, <i>if required</i>
				✓		Proof of experience
✓	✓	✓	✓	✓	✓	Payment (corporate cheque, bank draft, money order or credit card only); <b>NO CASH OR PERSONAL CHEQUES</b>

NOTE: Individual applicants may select more than 1 licence class. Some exceptions apply. Contact the Licensing Department for more information.

### **FEES: Based on 2 year licence**

Security Services Worker	\$100.00
Loss Prevention Worker	\$100.00
Executive Protection Worker	\$100.00
Alarm Responder Worker	\$100.00
Patrol Dog Handler Worker	\$100.00
Automotive Lock Bypass Worker	\$100.00
Investigator	\$160.00
Locksmith	\$160.00